

CARL SANDBURG COLLEGE

(592nd Meeting)

Regular Meeting – September 22, 2005

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room (E200), Carl Sandburg College, Galesburg, Illinois, on Thursday, September 22, 2005, at 7:00 p.m.

ROLL CALL:

Present: Dr. D. Wayne Green, Chairperson
Mr. John A. Kraus, Vice Chairperson
Mr. Bruce A. Lauerman, Secretary
Mr. Thomas H. Colclasure
Mr. Jack P. Ball
Mr. John T. Huston
Mr. William C. Robinson

Absent: Ms. Kathryn Miller, Student Representative

Others: Mr. Thomas A. Schmidt, President; and Ms. Mary Buckingham, Recording Secretary. Administration: Ms. Gena Alcorn, Mr. Larry Benne, Ms. Sherry Berg, Ms. Lisa Blake, Mr. Larry Byrne, Ms. Sally Day, Ms. Robin DeMott, Ms. Marnie Dugan, Ms. Lisa Hanson, Ms. Gwen Koehler, Ms. Carol Kreider, Ms. Misty Lewis, Ms. Elaine Long, Ms. Debra Miller, Ms. Beverly Naslund, Mr. Steve Norton, Mr. Mark Pfeiger, Ms. Blanche Shoup, Mr. Samuel Sudhakar, Dr. Lori Sundberg, Dr. Connie Thurman, and Mr. Mike Walters. Faculty: Ms. Kim Norris, Faculty Representative; Dr. Ken Grodjesk, and Mr. Tim Murphy. Staff: Ms. Krisa Creech and Mr. Tony Bentley. Others: Mr. Gary Baner, Ms. Paige Rohweder, and representatives of the media.

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Items from the Floor:

Presentation of Plaque: Presentation was made by Ms. Heather Hillhouse, Fitness Center Supervisor/Employee Wellness Coordinator. Hillhouse presented a plaque to the Board of Trustees from the Wellness Council of America designating Carl Sandburg College as a Silver Well Workplace. The Wellness Council stated that CSC has clearly demonstrated their commitment to improving the health and well-being of their employees and recognizes CSC as one of *America's Healthiest Companies*.

Oath of Office: Dr. D. Wayne Green, Chairperson, administered the *Oath of Office* to Ms. Paige Rohweder, Student Representative to the Board for the 2005-2006 academic school year.

Resolution: Mr. Tom Colclasure moved and Mr. John Kraus seconded to approve a resolution thanking Ms. Kathryn Miller, past Student Representative to the Board, for her representation on the Board of Trustees.

MOTION: Voice vote – motion carried.

Consent Agenda-General: Mr. Tom Colclasure moved and Mr. John Huston seconded to approve the following items under the Consent Agenda-General:

- minutes of August 25, 2005, meeting of the Board,
- bills for the month of August 2005,
- reschedule the Board of Trustees regular meetings for November and December 2005 to Tuesday, November 15, 2005, and Thursday, December 15, 2005,
- appointment of Welding Advisory Committee: Mr. Robert Brown, Mr. Darrin Peterson, Mr. Bobby Payne, Mr. Roger Watson, Mr. Mike Byerly, Mr. R.J. Romine, Mr. Bill Gohring, Mr. Allen Hardy, Mr. Ron Van Wynsberg, Mr. Dennis Schnoor, and Ms. Peggy Miller.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative “Absent”; Student Representative voted “Aye.”

Consent Agenda-Personnel: Mr. John Kraus moved and Mr. Tom Colclasure seconded to approve the following items under the Consent Agenda-Personnel:

- resignation of Ms. Jill Johnson, Director of TRIO Upward Bound Project, effective August 16, 2005,

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- coordinators for the 2005-2006 academic year:
Child Development – Ms. Marjorie Judson
EMT/Paramedic – Mr. Timothy Murphy
Mortuary Science – Mr. Timothy Krause
Music – Mr. Timothy Pahel
Business Open Lab – Ms. Diana Billeter
Cosmetology – Ms. Barbara Kirchgessner
Sonography – Ms. Jodi McGivern
Dental Hygiene – Ms. Lauri Wiechmann
Automotive Technology – Mr. Larry Wright
Computer Information Systems – Ms. Cynthia Johnson & Ms. Linda Lee
Secretarial Science – Ms. Janet Ladage
Art – Ms. Lisa Mohr
Radiologic Technology – Ms. Patricia Bradley,
- resignation of Ms. Pam Colwell, Administrative Assistant for TRIO Student Support Services, effective September 23, 2005,
- resignation of Ms. Michelle Shawgo, WIA Resource Room Coordinator, effective September 30, 2005,
- employment of Ms. Pam Colwell, Foundation Assistant, reflecting Technical, Level II, Address 0, at an annual salary of \$17,470, prorated, effective September 26, 2005 (this position is fully funded by the CSC Foundation).

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff Representative “Absent”; Student Representative voted “Aye.”

Financial Reports: Mr. John Kraus moved and Mr. Bruce Lauerman seconded that the minutes reflect receipt of the financial reports.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.”
Motion carried. Faculty Representative voted “Aye”; Staff Representative “Absent”; Student Representative voted “Aye.”

Mini Treat-
Hurricane Katrina Relief
Efforts: Heard a presentation from Mr. Tim Murphy, Coordinator EMT/Paramedic Program, on his trip to Louisiana with the Illinois Medical Emergency Response Team to aid and provide relief for the victims of hurricane Katrina.

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Mini Treat-
Kids on Campus:

Heard a presentation from Ms. Krisa Creech, Community Education Coordinator; and Ms. Sherry Berg, Dean of Community & Extension Services; on the “Kids on Campus” program which took place in August.

District site and Construction
Master Plan Update:

Mr. John Kraus moved and Mr. Tom Colclasure seconded to approve engaging the College’s architectural firm of Phillips Swager Associates-Dewberry to update the comprehensive District Site and Construction Master Plan in accordance with ICCB Administrative Rules Section 1501.602 (Approval of Capital Projects) for the professional services fee of \$7,000 plus expenses. Funding for this project will come from resources incorporated into the Operations and Maintenance Fund budget.

MOTION:

On roll call vote, six members voted “Aye”; one voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative “Absent”; Student Representative voted “Aye.”

PRESIDENT:

President Schmidt reported that the ACCT/AACC Community College National Legislative Summit will take place February 5-8 in Washington, DC.

President Schmidt said that CSC was awarded the Certificate of Achievement for Excellence in Financial Reporting (CAFR) from the Government Finance Officers Association of the United States and Canada (GFOA) for its comprehensive annual financial report. The GFOA of the United States and Canada is a nonprofit professional association serving approximately 16,000 government finance professionals. CSC is one of only 14 community colleges in Illinois to receive this recognition.

President Schmidt report that the West Central Region of School Boards will hold their meeting on October 25 and as part of their program, CSC will present on the EDUNET. The Lieutenant Governor has been extended an invitation to attend the meeting. President Schmidt said that CSC employees have a heritage of generosity in regards to internal giving to the United Way and that he is proud of their contributions.

Lastly, he reported that there will be a *New Employees Reception* at the Kensington on October 14 hosted by the Foundation.

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VICE PRESIDENT OF
ACADEMIC SERVICES:

Mr. Larry Benne reported that we are one-fourth of the way into the fall semester and that the faculty has formed two new student groups. These two being Criminal Justice and Environmental Science. The formation of these groups takes time from the faculty and shows their dedication. Benne reported that faculty members are starting to attend fall workshops and conferences. He said it is good to see that they are taking advantage of these opportunities. The faculty is also reviewing different programs to add to our current curriculum.

VICE PRESIDENT OF
STUDENT SERVICES:

Mr. Steve Norton introduced Ms. Marnie Dugan, Director of Recruitment, who reported that the annual College Night will be held on October 17. She reported that 70 colleges, universities, and military will be present that night. We expect 300 to 350 students to visit College Night. The Financial Aid Department will also present a workshop that night. Norton said that it was business as usual in Student Services and that fall sport teams are underway. He appreciates the increase in coverage by the media. Norton introduced Mr. Tony Bentley, Curriculum Coordinator/TRIO Upward Bound Advisor. Bentley reported that this past summer the Upward students competed in the National Web Design and the students are now one of the top 50 finalist. This is the second year in a row that the students have done so well in the competition. Their web design is on the Culture of China.

VICE PRESIDENT OF
TECHNOLOGY
SERVICES:

Mr. Samuel Sudhakar reported that the first disaster recovery Colleague server has been installed at Southeastern Community College in Burlington, Iowa. He said that the EDUNET project is progressing well. Six school districts are online with the network and more are anticipated. He appreciates Williamsfield and Warsaw for allowing Derbytech to install EDUNET antennas on their water towers. Sudhakar reported that CSC is working on Voice over IP technology and will be installing the system in our two new buildings followed by Carthage, Bushnell, and the downtown Galesburg locations.

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VICE PRESIDENT OF
ADMINISTRATIVE
SERVICES:

Dr. Lori Sundberg reported that we received news from ICCB today that CSC is going to receive additional Perkins dollars in the form of two \$10,000 strands. One strand can be used for quality improvement and the other can be used for Degree Audit. We also received news that our Tech Prep grant has been renewed at the same funding level as last year, which is \$9,297. Dr. Sundberg reported that CSC will receive the Program Improvement Grant which is approximately \$13,000. Mr. Tim Pahel and Ms. Peggy Libby were notified by the Illinois Art's Council that CSC's concert series will receive a \$1,600 Program Grant this year. Dr. Sundberg said that CSC has begun the process of completing the Self-Study for the ICCB Recognition Visit which is scheduled for 2006. Lastly, she announced that the Employee Benefits Fair will be held December 2 in the Main Lobby from 10:00 a.m. to 2:00 p.m.

ADMINISTRATIVE
REPORTS:

The following administrators gave reports: Ms. Sherry Berg and Ms. Robin DeMott.

ICCTA
REPRESENTATIVE:

Mr. John Huston reported that the next ICCTA Meeting will be September 30 and October 1, 2005, in Springfield at the Hilton Hotel. The two seminars will be: *Physical Plant Management Issues* and *Homeland Security on Campus*. Huston reported that the ACCT/AACC Community College National Legislative Summit will take place February 5-8 in Washington, DC. He said that this trip is to visit with our Legislature Representatives and is always very productive.

STUDENT
REPRESENTATIVE:

Ms. Paige Rohweder reported that SGA will have a "Day of Music" on October 1 for Katrina relief. Currently 10 to 12 bands have been booked. The festival will be held outside by the lake. In case of inclement weather, the festival will be held in Building F (gymnasium).

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FACULTY

REPRESENTATIVE: Ms. Kim Norris reported that Faculty Assembly met last week. She said they approved the tentative curriculum on Therapeutic Massage. Norris reported that faculty workshop and conference information is being sent out to the faculty.

BOARD REPORTS:

Mr. Bill Robinson reported that he attended the IBB Training Session on Tuesday, September 20. He said that it was very good. Robinson stated that CSC employees demonstrated by the presentations tonight that CSC is truly a *Community College* and it is truly all about *Community Service*.

Dr. D. Wayne Green reported that he attended the ACCT Leadership Congress in Seattle September 7-10. Dr. Green said that over 130 people represented Illinois and that they truly carried the election. He reported that the programs in Seattle were quite interesting and that all the keynote speakers spoke on the Issues of Diversity.

Closed Session
8:35 p.m.:

Mr. John Huston moved and Mr. Bruce Lauerma seconded a request for a Closed Session to consider “pending and imminent” litigation; to discuss the appointment, performance and discipline of specific employees and students of the public body; to discuss collective negotiating matters between the public body and its employees or their representatives; and to discuss minutes of meetings lawfully closed under the Illinois Open Meetings Act.

MOTION:

On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative voted “Aye”; Staff Representative “Absent”; Student Representative voted “Aye.”

RECONVENE

9:08 p.m.:

The Regular Meeting of the Board reconvened at 9:08 p.m.

ROLL CALL:

Present: Dr. D. Wayne Green, Chairperson
Mr. John A. Kraus, Vice Chairperson
Mr. Bruce A. Lauerma, Secretary
Mr. Jack P. Ball
Mr. Thomas H. Colclasure
Mr. John T. Huston
Mr. William C. Robinson
Ms. Paige Rohweder, Student Representative

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Absent: None

Intergovernmental Agreement

-Local Workforce

Investment Board:

Mr. Bruce Lauerman moved and Mr. John Huston seconded to approve formally communicating Carl Sandburg College's intent to no longer serve as either the Fiscal Agent or a Program Operator for the Workforce Investment Board effective June 30, 2006.

MOTION:

On roll call vote, seven members voted "Aye"; none voted "Nay." Motion carried. Faculty Representative "Absent"; Staff Representative "Absent"; Student Representative voted "Aye."

ADJOURNMENT

9:11 p.m.:

Mr. John Kraus moved and Mr. Bruce Lauerman seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION:

Voice vote – motion carried.